

**MEETING NOTES**  
**GREATER PORT CHARLOTTE S&D UNIT ADVISORY COMMITTEE**  
**March 20, 2013**  
**10:00 a.m. Public Works Conference Room**

**Attendees:** Laurence Daniels, Gary Farino, Bob Logan, Stephanie McCartney King, Grover Mudd, and Mike Reinhard

**County:** Walt Black, Debrah Forester, Dawn Harrison, Alan Holbach, James Layport, and Sandy Wright

Meeting was called to order at 10:09 a.m. with a roll of members that determined a quorum was present.

The minutes from December 19, 2012 were unanimously approved as amended.

**Unfinished Business:**

- Sidewalk Compliance – Mr. Black stated that he is meeting with MSBUs to let them know to consider old sidewalks that currently don't meet ADA requirements. Road paving projects can trigger the need to upgrade sidewalks; if this is not done it will open the opportunity for a law suit against the County. He is advising all Committees to budget for sidewalk upgrades when planning future projects. Old sidewalks that have not been upgraded will become part of the transition plan. A CIP is being created for a transition plan to upgrade sidewalks county wide to be implemented over several years with funding from Gas Tax.
- Survey – There was discussion regarding re-opening the Matching Funds subject from the last meeting for the purpose of a vote. Ms. McCartney-King made a motion to reject the funding of \$50,000 to match the CRA funding; the motion was seconded by Mr. Farino with extensive discussion and input from the Committee members, citizens and CRA staff. The CRA partnered with SWFWMD to fund two other projects. The \$50,000 in question would be used to move forward with a grant for additional funding for the next three projects on their list which are culverts at Central & Church Streets, Central & Main Streets, and Bayshore Drive & Main Street. The motion died with a vote of 2 for and 3 opposed. Mr. Farino made a motion to budget \$50,000 to match funds; the motion was seconded by Mr. Logan and passed with a vote of 3 for and 2 opposed. There was discussion regarding better communication between departments and agencies.
- Paving Program – There was discussion regarding the status of the paving program. Mr. Layport, Engineering Project Manager explained how streets are selected for re-paving. There will be no paving during fiscal year 2013/2014 due to the back log of work from 2012/2013. All funds collected during that year will roll over to 2014/2015 with additional streets being paved at that time. The County currently has two paving contracts. There are not enough inspectors on staff to hire another paving contractor. It was suggested that Inspectors be hired so that another contract could be initiated enabling work to take place next year instead of taking a year off. Mr. Holbach will follow up with the Engineering Department.
- The Committee expressed an interest in putting all excess and available funds towards re-paving. Ms. Harrison and Mr. Layport will follow up with the Finance Department to make any necessary adjustments to the budget. The exact amount will not be known until this year's paving program is complete.

**GREATER PORT CHARLOTTE S&D UNIT ADVISORY COMMITTEE**

**March 20, 2013**

**Page 2**

**New Business:**

- Budget & Finance – Reports were distributed for review.
- Open Work Requests – A report listing open items was distributed for review. There was discussion regarding the number of open requests but Mr. Holbach stated that it is a normal amount.

**Open Discussion:**

- Mowing cycles were increased to 8 per year as requested
- Accomplishments over the past 4-5 years were reviewed
- Qualified County staff prioritize the roads to be paved and schedule paving programs based on the condition of the roadways.
- The large paving program maps will be distributed to each member.
- Pot holes or sink holes should be reported to M&O immediately for repairs.

The meeting was adjourned at 11:36 a.m.

Submitted by:

A handwritten signature in cursive script that reads "Sandy Wright".

Sandy Wright  
Public Works Department

## GREATER PORT CHARLOTTE STREET & DRAINAGE ADVISORY COMMITTEE ATTENDANCE ROSTER

**MEETING TIME: 10:00 A.M. – Public Works Conference Room**

**INFORMATION SUPPLIED ON THIS FORM BECOMES  
PUBLIC RECORD**

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